**Ivan I. Feltsan**

**Local to Kent, WA 98030**

**Summary**

* An accounting position that will allow me to apply and build on my academic and employment background and provide opportunities for professional growth.
* Degrees in accounting, finance, economics &entrepreneurship; experienced in customer service; proven leader; multilingual (Ukrainian, Russian, English); fast learner; competent in Microsoft Office Suite 2021.
* Filed tax returns and performed small business accounting
* Prepared 1041,1120,1120S &1065 tax returns

**Education**

* Central Washington University, Des Moines, WA, Bachelor’s in Accounting September 2012 – June 2016
* Lviv Polytechnic National University, Ukraine, Master’s in Finance, September 2000 – July 2005
* Bachelor’s in Economics & Entrepreneurship

**Work Experience**

**First Ukrainian Pentecostal Church, Renton, WA October 2016 – Present**

**Finance Manager/Treasurer; Assistant Treasurer (Sept. 2013 – Oct. 2016);**

**•** Prepare annual church budget

• Perform financial recordkeeping

**Newman Town PLLC, Kirkland, WA August 2023 – May 2024**

**Tax Preparer**

* Prepared 1040’s tax returns using CCH Access software
* Prepared 1041,1120,1120S &1065 tax returns

**Clothier & Willsey LLC, Seattle, WA January 2021 – April 2023**

**Tax Preparer**

**•** Prepared 1040’s tax returns using CCH Access software

• Prepared 1041,1120,1120S &1065 tax returns

**Clipper Ship, Inc, SeaTac, WA July 2020 – November 2020**

**Accountant**

**•** Provided accounts receivable and accounts payable service

• Paid bills and sent invoices

**AIM & Associates, Kent, WA December 2019 – March 2020**

**Tax Preparer & Accountant using Lacerte software**

• Filed tax returns and performed small business accounting

• Analyzed financial statements and reviewed QuickBooks

**Starr & Leaf CPA Group PLLC, Kent, WA May 2019 – August 2019**

**Seasonal Tax Accountant & Bookkeeper using Drake software**

* Assisted clients with accounting services
* Provided tax planning, business, and individual tax returns