

Don Cardina

(404) 713-0185 – cardinadm@gmail.com

<https://www.linkedin.com/in/don-cardina-4302931/>

Project Manager

LEADER LICENSED ELECTRICIAN

SUMMARY

Experienced Senior Electrical Project Manager with over 20 years of management experience. Strong strategic planning and people management skills with the ability to accurately budget and track projects to maximize profits for the company. A licensed electrician that can manage large scale and complex commercial jobs from estimate to completion. Comes from an engineering and product development background and has 18 U.S. patents in wireless technology.

CORE COMPETENCIES

Operations Management Project Management Business Development Strategic Planning

Construction Estimating

Project Costing & Budget Control Quality Control & Code Compliance Client Relations

Data center planning and operations experience.

EXPERIENCE

Senior Project Manager, Bryan Electric Inc.

Alpharetta, Ga

June 28, 2024 – Current

Managed multiple projects in multiple states with project values from \$100K to \$2.24 Million. Responsible for Change order management, Project resource scheduling, Customer billing, sub-contract & equipment buy out. Internal and customer reporting as well as close out documents.

Provide support and guidance with junior PM's and Admin support..

Senior Project Manager, Metropower

Tucker, Ga. 30607

November 2, 2022 – Current

Managing multiple Healthcare projects simultaneously with Value ranging from \$400K - \$2.55 million. Estimating using Accubid for new projects and change orders for existing projects. Perform billing functions, equipment buyout, resource scheduling for equipment and labor. Reporting internally and to customers and closeout documentation.

Project Manager, High Power Electric, Inc.

Project Manager, Beltline Services

Clinton, TN

October 2021 – May 10, 2022

- Estimate, sell, and manage projects for a national electrical contractor on time and in budget. Responsibility to be knowledgeable of the job, perform buy out of equipment, manage labor performance, reporting internally and to the customer, progress billing and closeout documents.

Star Electric Contractor, Owner/President

Atlanta, GA

May 2008 - October 2021

- Managed a commercial electrical contracting company that operated in five southern states with over
- Developed and managed customer relations in the construction business
- Responsible for bidding and securing \$4M+ projects, costing and scheduling of material and resources, purchasing equipment, permitting and invoicing of large-scale projects. Managed and mentored over 50 employees. Project Manager and Architectural Engineer, Consulting

May 2007 - May 2008

- AT&T: Provided project management for testing services with the launch of a new company called Jasper Wireless. Testing included multiple market networks, network functionality, and data management.
- Georgia Tech Research Institute: Provided project management for a trial project with the state prison that implemented a RF antenna for cellular monitoring. Hired and supervised personnel to assist in installation and scheduled access and delivery of material into prison.
- Zoove, Inc.: Lead Architectural Engineer responsible for product design and integration of a new system for marketing shortcode within AT&T network. Managed the entire project adhering to AT&T product development process to meet deployment dates and marketing requirements.
- Urban Planet Mobile: Managed development and implementation of mobile educational products in the U.S. and international markets. Developed technical strategy, maintained secure control of intellectual property, and provided a quick deployment. Negotiated vendor and consultant's contracts.
- AT&T: Architectural Engineer that provided support with design and implementation of a multi-site application that utilized a new Cloud service for AT&T. Prepared requirements, met with internal & external data center vendors to assess capabilities, power and telecom diversity, backup power, Fire and security alarms.
- Telemac: Provided overall technical direction for company related to product development and deployment for a prepaid SIM card based application. Reviewed and analyzed existing technical experience within the company and made changes to development staff to meet proposed product schedule and product performance. Defined technical requirements for application and managed development of server.

Verisign, Inc., Director of Engineering

Atlanta, GA

April 2005 - May 2007

- Worked in the Product Development group.
- Evaluated technical requirements for new product services.
- Collaborated with the Business Development group to define the high-level scope of work of the new services and would determine what potential vendors could meet these requirements.
- Worked with internal operational groups to define requirements on installation and implementation of new services in collocated data centers.
- Directly responsible for two products within Verisign that came to market: Secure Mobile Device Management and m-Commerce. Responsible for providing the information and support needed for training sales groups in both product deployments.

Cingular, Director of Product Development

Atlanta, GA

January 1996 - April 2005

- Director for new product development and technical support.
- Responsible for the design, development, and deployment of SIM Card management services for roaming that was required to integrate multiple companies.

BellSouth, Project Manager

Atlanta, GA

January 1983 - January 1996

- Provided technical support for all new product roll-outs.

OSHA 30 Certificate

Electrical License in AL, FL, GA, NC, SC, & TN

Proficient in Word, Excel, Power Point, Visio, MS Project Manager, Procore, Accubid & Quantum Estimating Software.

Don Cardina

(404) 713-0185 – cardinad@gmail.com

<https://www.linkedin.com/in/don-cardina-4302931/>

3/15/2024

Dear Hiring Manager,

I was pleased to see your job listing for Electrical Project Manager in Atlanta, Ga because it is a very close match with my skills and experience. For your convenience, I have included a point-by-point comparison of your stated requirements with my qualifications.

Your Requirements	My Qualifications
EXPERIENCE: 5+ Years of relevant experience	20+ years of management experience in electrical construction projects
MANAGEMENT: Project Management	Strong strategic planning and people management skills with the ability to accurately budget and track projects to maximize profits for the company
SKILL-BASED: Construction Estimating	Licensed electrician with strong familiarity of the electrical and construction business. Can be relied on to estimate, sell and manage large scale(5M+) electrical projects. Accubid & Quantum Estimation
BUSINESS DEVELOPMENT: Client Relations	Experienced in building, developing, and growing strategic business relationships vital to the success of projects and long term engagements. Experienced with MS Suite and Procore

Electrical unrestricted Licensed in AL, FL, GA, NC, SC, & TN

Experience in Fire Alarm Design, programming and Installation.

Experience in Telecom work.

OSHA 30 Card

There are other areas of accomplishments that you will see on my attached resume. I look forward to a personal meeting once you've had a chance to review my credentials. I appreciate your time and look forward to hearing back.

Sincerely, Don Cardina
Enclosure (resume)