

# Kevin Alonso Vega

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## OBJECTIVE:

Seeking a challenging position that leverages my expertise in accounting, finance, and management to drive organizational success.

## SKILLS SUMMARY:

5 years experience in communication and organization

6 years of extensive expertise in the area of management

5 years of experience in accounting and finance

## CERTIFICATION:

California Public Notary, Commission 2439935, Exp.03/01/2027

CTEC Registered Tax Preparers (CRTP), California Tax Education Council

License No. A335710

## EDUCATION:

Southern New Hampshire University – Bachelor’s in Accounting

10/2022 – 12/2023

California State University, Northridge – Undergraduate General Education Courses

08/2018 – 05/2022

Pasadena City College – Undergraduate General Education Courses

09/2019 – 12/2019

## WORK EXPERIENCE:

**Hemophilia Foundation of Southern California (Non-Profit), Pasadena, CA, Accountant (Contracted)**

12/2024 – Present

Duties include:

- Act as a financial strategist, ensuring HFSC’s compliance with nonprofit accounting standards while optimizing financial workflows; Ensure that every dollar is working at maximum efficiency
- Streamline audit preparation by maintaining pristine financial records and airtight documentation.
- Collaborate with HFSC’s team, providing expert-level financial insights and ensuring best-in-class financial management.

**Zetinos Management Inc., Los Angeles, California, Controller & CFO (Contracted)**

12/2022 – 02/2025

- Maintain, manage, and analyze financial statements, payroll, budgets, tax compliance issues, and more.
- Prepare and file all company tax returns (1120S, 1065), including fuel tax (IFTA) and road tax.
- Provide comprehensive financial updates to executives by evaluating, analyzing, and reporting appropriate data points.
- Guide financial decisions by applying company policies and procedures to the current economic landscape.
- Develop corporate HR plans, support the human factor in the company, oversee HR initiatives, and ensure compliance with employment laws and regulations.

**Vega & Co., Los Angeles, CA, Managing Partner & Accountant**

12/2017 – 10/2024

Duties include:

- Oversaw financial operations and strategic planning for the firm, ensuring compliance with accounting standards and tax regulations.
- Managed a diverse client portfolio, handling financial reporting, tax preparation, and advisory services for businesses and individuals.
- Prepared and reviewed financial statements, including balance sheets, income statements, and cash flow statements, for various clients.
- Specialized in project accounting and real estate accounting, tracking financial performance, cost allocations, and revenue recognition for construction and real estate clients.

- Prepared and filed over 250 tax returns, including corporate (1120, 1120-S), partnership (1065), individual (1040), and nonprofit (990) returns.
- Conducted financial analysis, forecasting, and budgeting to support clients' business growth and tax strategies.
- Implemented accounting systems and internal controls to enhance efficiency and accuracy in financial reporting.
- Advised clients on tax-saving strategies, business structures, and financial planning to maximize profitability.
- Trained and supervised junior staff, ensuring accuracy in bookkeeping, tax preparation, and compliance with federal and state regulations.

**Fact Professional Inc., Gautam Kumar, CPA, Los Angeles, California**

Staff Accountant, Business Management and Backoffice Accounting

07/2020 – 12/2022

**Duties include:**

- Annual tax filing – Corporation (1120, 1120S, and 1065), Non-Profit, and Individual Tax Filing: including multi-state filings. Single Member LLC, Schedule E and C, FBAR Filings, and 1116 and 2555 Foreign Income. Filing hundreds of corporations and individual tax returns per year.
- Managed a team of junior accountants, including direct oversight of an assistant and tax preparers.
- Corporate and Business Management, Outsourced CFO Service, and Business Analysis
- Tax Resolution with CA FTB and IRS
- Bookkeeping – including live and after-the-fact bookkeeping. A/P and A/R, invoicing and collections, journal entries, bank, and credit card reconciliations, etc.
- Corporation Formations including Foreign Entity Registrations
- Real Estate Filing – 1031 Exchanges, Sale of Home, Sale of Business Property, 563 for CA Withholdings

**SKILLS**

Computer, MS Word, Excel, PowerPoint, QuickBooks Desktop and Online, CFS (Payroll Processor), ProSeries

Language: English and Spanish (read, write, and speak fluently)

**Kevin Alonso Verdugo Vega**

Los Angeles, CA 90042

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(323) 926-7525

Date: 03/05/2025

Hiring Manager

Los Angeles, CA

Dear Hiring Manager,

I am excited to apply for the Senior Tax Accountant position at your firm. With a strong background in tax preparation, financial reporting, and team management, I am eager to contribute my expertise to your collaborative and client-focused environment.

During my tenure at Fact Professional Inc., a CPA firm, I prepared hundreds of tax returns per season while simultaneously managing a team of junior accountants. This experience honed my ability to oversee complex tax filings, mentor staff, and ensure compliance with evolving tax regulations. Additionally, in my role as a Staff Accountant, I handled intricate tax matters for a diverse clientele, including individuals, partnerships, corporations, and trusts.

I am highly proficient in Microsoft Excel and various tax software programs, though I have not yet worked with CCH ProSystem FX. However, I am a fast learner who adapts quickly to new systems and technologies. My ability to learn efficiently and optimize workflows has been instrumental in streamlining processes and improving accuracy in past roles.

Beyond technical skills, I pride myself on my attention to detail, analytical thinking, and ability to manage multiple priorities effectively. I am passionate about staying current on tax laws and leveraging my knowledge to provide high-quality service to clients.

I would welcome the opportunity to discuss how my experience and skills align with your firm's needs. Thank you for your time and consideration—I look forward to the possibility of contributing to your team.

Best regards,

Kevin Alonso Verdugo Vega