DIANE L. KLEIN

65 MacArthur Lane, Unit 7 203-952-3385

Stamford, CT 06902 dlkleinesq@gmail.com

Experienced attorney with appellate, courtroom and research proficiency seeking remote or hybrid position.

**PROFESSIONAL EXPERIENCE**

12/22 – Present **Kucker Marino Winiarsky & Bittens, LLP**, New York, NY, *Of Counsel*

* Landlord/Tenant Commercial and Civil Litigation
* Estate Administration Claims and Surrogate Court Practice
* Managing In-House Collection matters including Arbitrations and Small Claims Trials in New York County

11/21 – 8/22 **Portnoy Schneck, L.L.C.**, Hawthorne, NY, *Associate*

* Collection Law, Commercial and Civil Litigation
* Authoring complex Litigation Motions, attending Court hearings and conferences
* Streamlined and updated consumer and commercial collection litigation pleadings following changes to the CPLR

1/21 – 6/21 **McManus Ateshoglou Aiello & Apostolakos PLLC**, New York, NY, *Senior Associate*

* Commercial and Civil Litigation, Insurance Defense, Construction Defense
* Authoring complex Commercial Litigation Motions and Appeals
* Monthly and event-based Communications with Adjusters summarizing litigation activity

9/11 – 12/20 **Jasne & Florio, L.L.P.**, White Plains, NY, *Associate*

* Commercial and Civil Litigation, Family Law, Employment Law, Collections, Criminal Defense
* Argued appeal before Appellate Division, Second Department, NY (Commercial Litigation matter); authored numerous Appellant and Respondent Briefs
* Second Chair at Trials in State Supreme Courts and New York Federal Courts
* Depositions, Motion practice, Court appearances in all Boroughs of New York, as well as Putnam, Rockland, Nassau and Suffolk Counties
* Preparation of appellate briefs, pleadings, discovery and legal memoranda

10/96 to 7/05 **Law Offices of Diane L. Klein**, New York and Florida, *Independent Contractor*

* Directed Collections, Civil Litigation, and Landlord/Tenant Matters for various law firms
* Argued appeal before 4th DCA, FL (Family Law Matter)
* Conducted hearings and motion practice in County, Circuit, and District Courts
* Prepared appellate briefs, pleadings, discovery and legal memoranda

6/95 to 10/96 **Sugarman, Rogers, Barshak & Cohen**, Boston, MA, *Docketing Manager*

* Prepared and pursued all Motions to Compel for 20+ attorneys
* Established marketing database to grow firm client base
* Prioritized, maintained and distributed litigation schedules

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2/94 to 9/94 **Barrett for Governor Committee**, MA, *Finance Director*

* Designed, organized and executed all fundraising events for state-wide Gubernatorial campaign
* Managed financial network of supporters including Boston-area law firms
* Led local daily fundraising activities

12/93 to 2/94 **Committee to Elect Sandra Trainor**, Reading, MA, *Finance Director*

* Designed, organized and executed all fundraising activities for State

Representative Special Election Campaign

* Coordinated volunteer activities for fundraising events
* Conducted direct solicitation of all contributors

7/93 to 12/93 **Massachusetts Coalition for a Democratic Future**, Boston, MA, Fundraiser

* Met with and lobbied State Senators and Representatives
* Conducted statewide fundraising activities including organization of volunteers for Fundraising events

11/91 to 7/93 **Friedman, Handler & Karp**, Boston, MA, *Associate*

* Second chaired trials, arbitrations, and depositions; lead Attorney for hearings and motion practice
* Prepared motions, pleadings, discovery documents, and legal memoranda

4/90 to 11/91 **Diane L. Klein, Esq.**, Boston, MA, *Freelance Attorney*

* Court Appointed Counsel in Care & Protection and ChINS cases
* Hearings in Divorce and Bankruptcy cases

9/89 to 3/90 **Roemer & Featherstonhaugh, PC**, Albany, NY, *Associate*

* Drafted motions, discovery documents, and legal memoranda
* Prepared settlement brochures

**EDUCATION Albany Law School, Union University**, Albany, NY - JD

**Honors**: Moot Court - Best Advocate, Cardozo - BMI Entertainment Law Moot Court - National Moot Court Team

**Union College**, Schenectady, NY – BA

**ADMISSIONS** New York, Florida, Massachusetts

USDC: Massachusetts

USDC/NYSB: Northern District of NY; Southern District of NY; Eastern District of New York